



Camp Director (Year-Round)

Job Summary	The year-round camp director directs the overall camp operation, ensuring that Jensen Woods is a place where people come meet God in the woods. They give guidance to the entire camp staff toward the successful completion of the camping season. The camp director encourages and supports camp use in the off season and works closely with the Summer Camp Committee in giving leadership to the camp.
Reports to	Jensen Camp Foundation Board President
Qualifications	<ul style="list-style-type: none"> ● Strong Christian - follower of Jesus Christ ● Actively growing in faith ● Discerning ● Flexible and accommodating – able to think on their feet ● Collaborative leadership skills ● Experience in teaching/mentoring/discipling children, youth, and young adults ● Has or can obtain current Food Manager License ● Able to develop strong and engaging Christian programming
General Outline of Responsibilities	<ol style="list-style-type: none"> 1. Pray for the Jensen Camp Foundation Board of Directors, Staff, volunteers, and campers. 2. Supervise the summer camp staff and program, being personally involved in observing and participating in daily camp activities. 3. Assist in employing the camp staff and doing weekly payroll. 4. Develop and carry out the staff training program at the beginning of the camping season. 5. Ensure that the camp equipment (such as the swimming pond ropes, toys, games, campsite cookware, etc.) is set up and ready for use by the end of staff-training week. 6. Maintain strong rapport with staff, inspiring trust, boosting morale, recognizing achievement, and making note of poor performance. Be familiar with members of the staff and their personal struggles through helpful supervision, prayer, one-on-one conferences, and staff meetings. 7. Work with the Summer Camp Committee to develop and schedule program opportunities which meet the needs and desires of units and campers. 8. Have a thorough knowledge of all procedures related to health and safety, including use of equipment and operation of facilities. The Camp Director will enforce all such policies.

	<ol style="list-style-type: none"> 9. Make frequent inspections of camp giving due consideration to supplies, equipment, facilities, and operating practices of the camp and units in camp. 10. Supervise the physical operation of the camp including buildings and equipment, canteen and merchandise, and special facilities. If living on-site, this will include checking for leaks, checking cooler temperatures, monitoring fuel tank levels, and other routine facility checks. 11. Notify appropriate JCF committees of items needing attention, and in consultation with them arrange for needed maintenance/repairs. 12. Develop a list of both items needed and volunteer opportunities. Recruit, train, and retain volunteers with special attention to spiritual well-being. 13. Maintain harmonious relations with surrounding property owners, nearby residents, town and county officials, and commercial personnel with whom the camp deals. 14. Arrange for camp chaplain(s), volunteers, and a nurse for each camp session. 15. Ensure that summer camp equipment (such as toys, cookware, etc.) is properly stored at the end of camping season. 16. Work to bring the camp up to American Camping Association standards and seek such accreditation when appropriate. 17. Develop retreat opportunities in the off-season. 18. Help promote camping opportunities; develop and/or participate in fundraising events. 19. Other duties as assigned.
	<p>The year-round camp director will live on site, receiving a salary and living arrangements.</p>



Camp Director (Summer Only)

Job Summary	The summer camp director directs the overall camp operation, ensuring that Jensen Woods is a place where people come meet God in the woods. They give guidance to the entire camp staff toward the successful completion of the camping season. The camp director works closely with the Summer Camp Committee in giving leadership to the camp.
Reports to	Jensen Camp Foundation Board of Directors (President)
Qualifications	<ul style="list-style-type: none"> ● Strong Christian - follower of Jesus Christ ● Actively growing in faith ● Discerning ● Flexible and accommodating - able to think on their feet ● Collaborative leadership skills ● Experience in teaching/mentoring/discipling children, youth, and young adults ● Has or can obtain current Food Manager License ● Able to develop strong and engaging Christian programming
General Outline of Responsibilities	<ol style="list-style-type: none"> 1. Pray for the Jensen Camp Foundation Board of Directors, Staff, volunteers, and campers. 2. Supervise the summer camp staff and program, being personally involved in observing and participating in daily camp activities. 3. Assist in employing the camp staff and doing weekly payroll. 4. Develop and carry out the staff training program at the beginning of the camping season. 5. Ensure that the camp equipment (such as the swimming pond ropes, toys, games, campsite cookware, etc.) is set up and ready for use by the end of staff-training week. 6. Maintain strong rapport with staff, inspiring trust, boosting morale, recognizing achievement, and making note of poor performance. Be familiar with members of the staff and their personal struggles through helpful supervision, prayer, one-on-one conferences, and staff meetings. 7. Work with the Summer Camp Committee to develop and schedule program opportunities which meet the needs and desires of units and campers. 8. Have a thorough knowledge of all procedures related to health and safety, including use of equipment and operation of facilities. The Camp Director will enforce all such policies. 9. Make frequent inspections of camp giving due consideration to supplies, equipment, facilities, and operating practices of the camp and units in camp.

	<ul style="list-style-type: none"> 10. Supervise the physical operation of the camp including buildings and equipment, canteen and merchandise, and special facilities. If living on-site, this will include checking for leaks, checking cooler temperatures, monitoring fuel tank levels, and other routine facility checks. 11. Notify appropriate JCF committees of items needing attention, and in consultation with them arrange for needed maintenance/repairs. 12. Develop a list of both items needed and volunteer opportunities. Recruit, train, and retain volunteers with special attention to spiritual well-being. 13. Maintain harmonious relations with surrounding property owners, nearby residents, town and county officials, and commercial personnel with whom the camp deals. 14. Arrange for camp chaplain(s), volunteers, and a nurse for each camp session. 15. Ensure that summer camp equipment (such as toys, cookware, etc.) is properly stored at the end of camping season. 16. Help promote camping opportunities. 17. Other duties as assigned.
Hours	The majority of responsibilities at the camp will take place during the months of May through August. Specific dates will be discussed with applicants.
	The summer camp director will receive a salary and living arrangements for the summer.